REPUBLIC OF NAMIBIA

Human Resources Administration
2024 -10- 09
Private Bag 13186, Windhoek

MINISTRY OF EDUCATION, ARTS AND CULTURE

Tel: (061) 2933036
Enquiries: Ms. Regina M. Nashikaku
Our Ref: 28/5.4/1/1

Luther Street, Govt. Office Park
P/Bag 13186
WINDHOEK

VACANCY ANNOUNCEMENT

THE DEPARTMENT FINANCE AND ADMINSTRATION
DIRECTORATE: GENERAL SERVICES, hereby invites applicants for the following post:

Post Designation and Grading	:	Driver, Grade 12
Number of Posts to be filled	:	Two (2)
Salary Scale	:	N$ 107 753-N$ 129 240
Housing Allowance	:	N$13 944 per annum
Transport Allowance	:	N$10 512 per annum
Duty Station	:	Windhoek
Division	:	Administration and Support Services
Subdivision	:	Support Services
Section	:	Transport
Appointment Requirements	:	A Grade 10 (or equivalent certificate on NQF L2 (24 points over 7 subjects including a D in English) and a valid Code 8 license.

Supplementary Selection Requirements:

- Grade 12 with an E symbol in English or better
- Experience in Fleet Management/ Transport Management
- 3-year old Driver License CE/IC

Enquiries: Ms.Regina Puteho – Tel (061) 2933056 or
Ms. Petrina Kandume – Tel (061) 2933041

NB: Failure to complete all items on the Application Form for employment and not attaching the necessary documents will disqualify your application.
Interested applicants should complete the necessary Application Forms 156043 and 156094 and attach a detailed CV with supporting documents. Application Forms available at all Government Offices and available on www.moe.gov.na, and to be handed in at the Ministry of Education, Arts and Culture, HR Office, Government Office Park, 2nd Floor, Room 275 at the Registry Office.

Closing date for submission of applications : **23 October 2024**

All official correspondence must be addressed to the Executive Director.