



REPUBLIC OF NAMIBIA

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**MINISTRY OF EDUCATION, ARTS AND CULTURE**

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**MEDIA STATEMENT  
(FOR IMMEDIATE RELEASE)**

**ALL MEDIA**

**ADMISSION OF LEARNERS IN STATE SCHOOLS**

The Ministry of Education, Arts and Culture annually releases a circular on the admission of learners in state schools in order to guide Regional Directors, Inspectors of Education, School Principals and parents to plan and administer the admission process.

Drawing from this circular and the Education, Act 2001 (Act No. 16 of 2001), herewith a summary of the application procedures:

1. As from May, Regions started with regional admission campaigns.
2. Between May to July, parents/ guardians should have obtained an application form from the school, which should have been completed in conformity with the guidelines provided.
3. Upon application, schools would be required to inform parents about the outcome of their application by the end of August. Parents, whose children did not obtain space at a school of their choice, should approach the respective regional office of the Directorate of Education, Arts and Culture.

5. Regional admission committees are required to identified feeder schools within the region to make proper projections to plan for placement of learners from the region. These projections should take into consideration learners who may be unsuccessful.
6. Learners that are already attending school where the next grade exist, will automatically have place in the next grade, except in cases where parents move from one region to another. In such cases, applications should be supported by a letter of transfer from parents/ legal guardians or employer. The principal of the new school where such a child is being transferred to, should request the cumulative record card of the newly enrolled learner from the previous school.
7. Attention is drawn to Circular Form. Ed. 8 of 2010, (Please find attached) with the subject line **“DISCRIMINATORY PRACTICES IN LEARNER ADMISSION PROCESS”**. This circular is **still in force**. It has not been recalled.

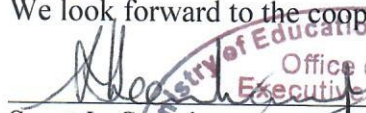
It states that:

*“Some schools are subjecting learners to entry tests, orally or written, in order to select the best learners. Such practices are discriminatory in nature because they deny some learners access to schools of their choice”.*

It further guides school principals, that if a large number of learners apply, for example, for a Grade with limited spaces, at least 20% of the learners to be admitted should be learners who did not perform well.

8. No learner should be denied access to a school on any basis other than there is no space in the school or the field of study is not offered at the school;

We look forward to the cooperation of all stakeholders in ensuring equal access for all.

  
Sanet L. Steenkamp

**EXECUTIVE DIRECTOR**

