GENERAL COMMENTS

- Many centres presented work of a good standard and submitted work which met the assessment criteria. Many
 candidates need more guidance and practice so that they can respond to the demands of the test allocated to them
 accurately.
- They need to demonstrate sufficient skills in using a wide range of ingredients: in the manipulation of various mixtures as well as the use of different cooking methods that make full and sensible use of the oven, grill and the top of the cooker.
- Candidates' Time Plans should include brief but accurate details of preparation and cooking methods, cooking times and oven temperatures.
- Candidates should also be encouraged to develop the skill of dovetailing when writing their Time Plans. For example, while one dish is cooking, another can be prepared or decorated.
- In general, the timing of dishes should be more carefully considered, with dishes requiring cooling, being prepared first, while hot dishes should be planned for later in the test.
- Centres are reminded that only one set of Preparation Sheets should be issued to each candidate. Only originals
 are to be forwarded to the Moderator.
- Preparation sheets should be fastened together with staples in the correct order.
- Marks should be carefully totalled, scaled and transferred to the Practical Exercise Summary Mark Sheet and the MS1. These marks must be checked by a Head of Department/ subject Head/ senior teacher in the same department for accuracy and quality assurance.
- All candidates' work must show evidence of having been marked, with annotations clearly written on the work to
 give evidence of how and where credit has been awarded. Examiners need to annotate in sufficient detail to make
 the moderation process straightforward.
- Candidates should indicate in the question number section of the Preparation Sheet for which assignment dishes are being prepared.
- Examiners are reminded to indicate on the Preparation Sheet how much credit has been awarded for each individual dish with justification given on the Practical Exercise Summary Mark Sheet.

Key messages

- The inclusion of photographs as supporting evidence is compulsory.
 - · One clear good quality picture of the candidates' finished dishes and table settings is required,
 - a group photograph of the group of candidates who did the practical at the same time, with their dishes.
- Candidates should be seated behind their serving tables with all their three dishes.
- All centres must ensure they are familiar with the instructions which are available at all centres. These instructions
 clearly state that the Examination numbers, Centre number, Centre name, Candidate name and assignment
 number are to be written on the Preparation Sheets and Practical Test Mark Sheets.
- Centres should ensure that they use the updated documents for the administration of the practical exercise.
- The Practical Exercise Summary Mark Sheet, attendance register and the MS1 should all be included with the work.

- Teachers must make sure that the names of the candidates are in the same order on all documents.
- Examiners should refer to the Practical Test Training Handbook and ensure that the mark scheme is accurately, rigorously and consistently applied.
- · All examiners should refresh their knowledge regarding the instructions and mark scheme annually.
- There are still examiners who either do not read the Examiners' Reports or do not use prescribed mark schemes to mark the Practical Test. Mark schemes are provided every year in "Instructions to Teachers".

COMMENTS ON INDIVIDUAL QUESTIONS

General problems experienced with the practical test.

- 1 At some centres the order of the summary forms still differs from the order in the MS1. This issue needs more attention. Some centres did not send in the summary form for the Practical Test.
- 2 Please staple each candidate's preparation sheets and photographs together, with the mark sheet (photographs) on top.
- 3 Ensure that the assignment number appears on the mark sheets as well as on the preparation sheets of candidates. A bundle of loose papers is not acceptable.
- 4 Preparation sheets without the assignment number written on them are not acceptable.
- 5 Some centres were too lenient when awarding marks for time plans, shopping list and evaluation. The mark scheme provided must be used during practical sessions as in Instructions to Teachers.
- 6 Include washing up in between recipes; leave enough time for last recipe to be cooked in time.
- 7 Ingredients wrongly placed on shopping list receive no marks.
- **8** Give attention to and evaluate each dish separately.
- 9 Some centres still do not write supportive comments on mark sheets. Some even give no comments.
- 10 Some centres still give 8 out of 10 marks for burnt/poor quality dishes . Teachers must be more realistic.

Problems experienced with Work Plan

- 1 Include all documentation (marking grid, mark scheme of preparation sheet, marking sheet and preparation of learners). Documentation should be stapled together for each candidate.
- 2 Ensure correct choices from the received memorandum and use it as a reference when marking.
- 3 List of ingredients Encourage candidates to order garnish.
 - Do not subtract marks for including techniques.
 - Make sure there is a clear differentiation between recipes.
- 4 Shopping list Do not order water.
 - · Vanilla is a condiment and spice.
 - Sugar is another ingredient.
 - Margarine is another ingredient

5 Time planning

- It should include washing-up in between dishes.
- Follow through up to the end of the practical.
- Ensure that the last recipe has enough cooking time.
- The recipes with the longest cooking time must be prepared first.
- Indicate the recipes with which candidates are busy.
- Ensure that the dishes are served.

6 Evaluations

- Reason for choice refer back to assignment, for example assignment 1.
- Different flour types. I include cake flour, corn flour and self-rising flour. I use baking, steaming and deep frying as a cooking method or techniques such as beating, creaming or cutting in.
- Please encourage candidates to do a complete evaluation of one dish according to appearance, taste and texture as a whole, before they move to dishes two and three. Descriptive words must be used. Smooth cannot be used to describe texture of flour mixtures. The words well-raised or no tunnels should be used.
- To evaluate taste as sweet is not on standard. The dish does have a sweet taste and I can taste the raisins; eggs, apricot jam, apple or cinnamon is more appropriate.
- · Reason for success or failure must be motivated.

CHOICE OF DISHES

ASSIGNMENT 1

Poultry

Suitable Recipe	Poultry	Preparation Techniques	Cooking Methods
1 Chicken Croquettes with Thick White Sauce	√	Roux/Chop/Stir/Peel/ Slice/Cut/Beat	Braise/Deep fry
2 Chicken Pie	✓	Slice/Cut/Peel/Drain/ Mash	Frying/Boiling/Baking
3 Cordon Bleu	√	Slice/Sift/Pound/Roll/ Coat	Baking
4 Paella	✓	Peel/Slice/Stir/Cube	Sauté/Frying/Simmer
5 Stuffed Tomato	✓	Chop/Braise/Cut/Strain/ Drizzle/Brush	Baking/Frying/Boiling

ASSIGNMENT 2 Cooking Methods

Recipe	Cooking Methods	Preparation Technique	Aesthetical Principle
1 Bran Pudding	Steaming	Creaming/Sift/ Folding-in/ Beat	Teachers should consider the following aesthetical principles: Appearance Texture
2 Chicken Croquettes with Thick White Sauce	Braise/Deep Fry	Roux/Chop/Stir/Peel/ Slice/ Cut/Beat	
3 Chicken Pie	Frying/Boiling/ Baking	Slice/Cut/Peel/Drain/ Mash	
4 Cordon Bleu	Baking	Slice/Sift/Pound/Roll/ Coat	
5 Paella	Sauté/Frying/ Simmer	Peel/Slice/Stir/Cube	
6 Pumpkin Fritters	Deep Frying/Boil	Stir/Peel/Mash	
7 Red Velvet Cake	Baking	Cream/Beat/Sift	
8 Spaghetti Bolognaise	Sauté/Frying/ Simmer	Chop/Peel/Grate/ Drain	
9 Stuffed Tomatoes	Baking/Frying/ Boiling	Chop/Braise/Cut/ Strain/ Drizzle/Brush	

The dishes chosen must have three different cooking methods and be aesthetically pleasing.

Teachers should always consult the Mark Scheme for all Practical tests and exercises in order to allocate marks.

POSITIVE SUGGESTION TO TEACHERS

- Teachers are encouraged to give more practical exercises to candidates to be able to apply the principles for the preparation of food such as fats, cereals and cereals products, dairy and non-dairy products, eggs, sauces, meat, poultry, fish, vegetables and fruits, pulses, flour mixtures and raising agents.
- Practical exercises should be incorporated into theory at all times, so that candidates are fully prepared for the practical end of year examination.
- Teachers especially new teachers teaching senior secondary level (grade 10-11), are strongly advised to study their **syllabus** thoroughly and familiarise themselves with the scheme of assessment for paper 2 & 3 on **page 24-26**, and **page 37-53**.
- They are further encouraged to visit best performing schools or nearby schools with senior teachers in the field to assist them in this regard.
- Teachers are encouraged to apply a consistent marking scheme throughout the year, based on the marking requirements provided in this report.
- It is to the benefit of a learner to receive a copy of a syllabus.

In conclusion, the performance demonstrated by all candidates was better. However, there were a few signs of negligence at a few centres.

We recommend that training for coursework and practical tests be arranged by regional offices for centres.

New centres and newly appointed teachers to the subjects should be assisted regarding the conducting as well as administering of coursework and practical assessment in Home Economics.

May 2022 bring renewed exciting ideas to all our teachers, who are encouraged to be energetic and innovative at all times.

An example of a written preparation work for coursework and practical test.



Preparation for Coursework Practical Exercises and Practical Tests Page 1 - Dishes Chosen NSSCO 20

Centre Number	8	-		-	-	Centre Name	
Candidate Number		1	1	1		Candidate Name	
November	2	0) (R	8	Question Number	

Dishes chosen	Ingredients for	each dish
	6 medium - Sized Carrols	
	and salt	
	30ml margarine	
Carrots in white	30 mi Cake Flour	
Souce	ami salt	
,	750 ml mills	
√	25 mldry bread Crumbs	
	- · · · · · · · · · · · · · · · · · · ·	
		ni Finely Chapped Fresh
chicken croquets with		aley orsmit dried painsley
thick white sauce	25 mi cake flour 125 m	
/		ices bread Finely Crumbe
/		all egg, beakin
	125 m milh 500	million deep trying
	1 Small onion, finely Chapped	S S
	P. D.	all I money
	Filling	Galt and pepper
valentine chicken	200g raw chicken without bone	
Pie /	e.g.chicken fillet	225 ml cake Plaur
VIE.		
	1 small green pepper, seaded	Pinch of Salt
	and chapped	30 ml margarine
	50 ml cake Flour	Go mi grated cheddo
4	I can (200g) eveam of chicken	domi mills
	150 ml milk	1 egg, beakn
	10 ml le mon Juice	

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PE&T/DC



Preparation for Coursework Practical Exercises and Practical Tests Page 4- Shopping list NSSCO 20

Centre Number	-		8 8	7	Centre Name	
Candidate Number		1	1	1	Candidate Name	
November			-	-	Question Number	-

Milk & milk products	Eggs	Fresh fish, meat & poultry
615 ml milb	2 eggs	
born cheddor cheese		
	Cereals & cereal products	
	330 ml cake flour	· · · · · · · · · · · · · · · · · · ·
	150ml breadcrumbs	Canned, frozen & Packages foods
		Soup Cream of chicken
Fresh Fruits & Vegetables	Condiments & spices	400g chicken breast Other ingredients
a small onions	2ml pepper	110 ml margarine
6 medium - Sized carrots	6.5 ml Salt	Sooml oil
I green pepper	12.5mi parisley	10ml Jemas Juice
J - 1 - 1 -		Formil balking polvider
. (,
. 4		1

	Mark with a * items brought from hom	ne
,	Special equipment and/or serving dishe	es
		18.00

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Preparation for Coursework Practical Exercises and Practical Tests Page 2 - Plan of work

NSSCO 20

Centre Number	8		*	-		Centre Name	
Candidate Number		1	1	-		Candidate Name	The same of the same of
November	8	4	1	B	7	Question Number	9

Time	Order of work and method	Special points
	Valentine chichen pie	
08:00-00:50	Braise chicken until done and Cut into Small pieces. Saute the anion and green pepper in	
	the margarine until Just Saft	
08.05-08.15	Sprinkle with the cake flour and Stir until well mixed add the cream of chicken Soup and halls and bring to boil over moderated heat Stirring continually, add the chicken, lemontuice Salt and pepper and mix	
08:15-08:35	Grease a 1 liter oven proof pie dish. Transfer the Chicken filling to the dish, Sift together the cake. Stour, batting powder and Salt. Rub in or Cutin the margarine, till well mixed, addithe cheese and Stir to mix	preheat the.
(8:25-68:35	Cut in the milk with Statula or Knife to a work- able pastry dough, place the pastry on a flaved pastry board and gently lovess it to about I can thick cut cut heart shapes with a biscuit Cutter or shaper Knife arrange the hearts on top of the filling and brush them with the beaten egg	Bake the pie for 15 minutes at 220°C
(8:35-08: 4c	clean up quickly and move to my second dish which is Chicken Croquettes with thick white sauce	

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Preparation for Coursework Practical Exercises and Practical Tests Page 3 - Plan of work

NSSCO 20

Centre Number	-	-	-	-	-	Centre Name	
Candidate Number		1	1	1		Candidate Name	Marie Control of the
November	2	8	B	4	•	Question Number	•

	Order of work and method	Special points
08:40-07:45	Braise chicken till tender and cut into very	
	Small pieces, prepare a white source from the	
	margarine, cathe Flour, Salt, pepper and wills	
18:45-08:55	Add chicken, chopped anion and paraley to the	
	white souce and Cool for a few minutes, shape	
	the mixture into ismall Sausciges, coat with bread.	
	Crumbs dip in the breaten egg and coat with	
	bread Crumbs again	
08:55-09:00	Beduce the temperature, continue with	to moc bake
	my other dish. Deep Fry in oil and drain on	for another 5
	absorbent papper	to 10 minutes
09.00-09.05	Clean up quickly and move to my third	
	dish, Carrots in white Sauce	, \$
09:05-09:15	Remove pie from over, continue with my lost	
	dish, wash, scrape and out six medium sized	
	Cornets into long, this strips cools in boiling water	
	until Just tender.	
09:45 -09:30	Add 2ml Salt When the Carrots are almost done	
	place in a warmed dish, prepare a white sauce	
	using the margarine, cake flar, and salt and	
	mills	
09:30-09:35	paur the white sauce over the Carrots and Sprinkle	
	the breadcrambs on top	£

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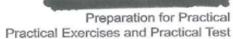
MINISTRY OF EDUCATION, ARTS AND CULTURE

Centre Number

DIRECTORATE OF NATIONAL EXAMINATIONS AND ASSESSMENT



Centre Name



e 3 - Plan of work

Sallas).	Pre
	Practical Exercis
Republic of Namibia	Pag

Candidate Nu	umber		Candidate Name	Plan in plant have a	NAME OF TAXABLE PARTY.
November		693	Question Number		
Time		Order	of work and method		Special points
091:35 =	Cle	an up)		
09:45					
				\	
09:45 -	Serve	ell ~	y three's	clishes	
10:00					
					.)
					, ,
		,			
				2	



Preparation for Coursework Practical Exercises and Practical Tests Page 6 - Evaluation NSSCO 20

Centre Number	Centre Name		
Candidate Number	Candidate Name		
November	Question Number	1 1 1 1 1 1 1 1 1 1	
Coquettes with this of affigurent 2 to demonstrate	thical i prepared conclinate sauce and vertheat says prepared cooking	e and serve three methods, show a	e dishes variety of
must be aest	hads the Combination hetically pleasing.	has at the three o	21ishes
I followed step	tical I was given dishes. My time by step and I es within the two	plan was good managed to con	because
baking powder of the onion and o mills with Spatu My practical was	and paroley, I Sind oalt, I Rubed green pepper in the la to awarkable posts a great Success the way I have	in the margarine, in the margarine. I cut custry dough	I souted - the three
balking pouder of the onion and of milk with Spate My practical was dishes come cut	green pepper in the alla to awarkable posts a great Success the way I had	in the margarine, margarine, margarine. I Cut ostry dough because all of moted it to Come	I souted whither the three cut.
balking pouder of the onion and of milk with Spate My practical was dishes come out	and salt, I Bubed green pepper in the la to awarkable po s a great Success the way I was appearance	in the margarine, in the margarine. I cut astry dough because all of moted it to come a Taste	I souted whithe my three out.
baking pouder of the onion and of milk with Spate My practical was dishes come out	and salt, I Bubed green pepper in the alla to awarkable po 5 a great Success the way I has appearance the scane hearts are golden brown and the	in the margarine, in the margarine. I cut astry dough because all of moted it to come a	I souted whithe my three out.
balking powder of the onion and of milk with Spate May practical was dishes come out Dishes valentine chicken pie	and salt, I. Bubed green pepper in the alla to awarkable po 5 a great Success the way I have appearance the scare hearts are golden braun and the filling is light braun	in the margarine, margarine, margarine. I Cut ostry dough because all of moted it to Come of Taste Savoury Florage	I souted whithe my three out.
baking powder of the onion and of milks with Spatus My practical was dishes come out Dishes valentine chicken pie	and salt, I. Bubed green pepper in the la to awarkable po s a great Success the way I have appearance the scare hearts are golden brown and the filling is light brown	in the margarine. I cut costry dough because all of moted it to come of the solution of the s	I Souted white the south. Texture. Soft
baking powder of the onion and of milk with Spatu My practical was dishes come out Dishes valentine chicken	and salt, I. Bubed green pepper in the la to awarkable po s a great Success the way I have appearance the scare hearts are golden brown and the filling is light brown	in the margarine. I cut costry dough because all of moted it to come intendit to come inten	I souted whithe my three out.





